



Sensonal



Thank you for taking time to review this accounting service business proposal.

We provide Precise Bookkeeping services, we'll take care of your business accounting and bookkeeping needs, leaving you with peace of mind to focus on your growing business.

About us

Sensonal KPO Resourcing Pvt Ltd was founded in **June 2019**, We specialize in accounting business processes with Quickbooks & Xero software with number of team members who have been providing accounting outsourcing services with highly qualified and experienced accounting professionals in India (Chennai – Place of office location).

Sensonal Employees are specialists in **Bookkeeping, Accounts Payable & Accounts Receivable, Payroll, Sales Tax, Adjusted Trial Balance, and Financial Reports** with Quickbooks & Xero.

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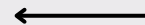


We all have 7+ years of experience in accounting outsourcing companies and we had an entrepreneurial and to build a new own company.

We have already provided accounting services to three small companies like Passenger Transport companies, and lodging to deliver Invoices directly to customers in the client's requested TAT with confident and full safety and taking care of general accounting needs and running successfully till now.

Our professionals assist you in establishing accurate accounting and provide you with timely financial information and reports required as per management decisions.

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Our Experience

- Book Keeping Experience in Quickbooks & Xero for 7 years
- Invoice Processing (AP and AR)
- Expenses (Bills & Payments)
- Bank Reconciliation statement on a daily basis
- Income & Expenses Reconciliation activities
- Reclassify transactions
- Calculate Depreciation and Accumulated Depreciation of the company's fixed assets.
- Payroll accounting
- Manage sales Tax and Return filing
- Trial Balance
- Financial Reports (Profit, Loss A/c and Balance Sheet)

Our Services

Bookkeeping - Day-to-day business transactions

- Process invoices assigned within the required Turn around time.
- Record expenses (Enter Bills, Pay Bills and directly write checks).
- Record Payments from Bank statements of all AP and AR.
- Manually maintain the MIS Report with all Journals, Ledgers, Trial Balance, P/L A/c,
- and Balance sheet of all Purchase, Sales, Expenses, and Payments.

INCOME & EXPENSES – Record all incomes and expenses to the related chart of accounts to the Debit card transaction, credit card charges, online payments, paying from petty cash, Prepaid expenses, Accrued Expenses, Accrued Income Customer's prepayments, etc., with Accrual Basis & Cash Basis.

RECONCILIATION - Maintain all accounts reconciliation of Bank statements (Reconciliation of all Deposits and payments as per Bank statement), Accounts Receivable, Accounts Payable, Petty cash, and other accounts to match the balances of all entered transactions to correct differences with make balance zero and produce reports daily or weekly according to the client's preferences.

PAYROLL – We manage your Employee's payroll on an ongoing basis, ensuring that all employees are compensated according to their employment agreements. Taxes are set up and deducted as well as other contributions and insurance deductions in Quickbooks.

TAX PREPARATION – Manage sales Tax, Reconciliation and Return filing, etc.

REPORTS – My accounting team corrects all ledger balances if any errors in the accounts and makes adjustments to reclassify the common errors to prepare the financial reports the right way to adjust the Trial balance, Profit & Loss A/c, and Balance sheet.

For Example:

- o when an entry is made in the wrong type of account.
- o When a transaction on both the debit & credit sides is entered incorrectly.
- o Transaction amount is entered credit instead of debit.
- o Forget to enter a transaction in the journal entries.

Thank You

The above details are true and kind request to give an opportunity and get the best service to have an experienced expert to look after your work. At Sensonal, you get reliable, quality, and quick services, we can lend you hands. Equally, we can work within your business to provide expert advice.

signature:

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Thank You

Let's Connect With Us



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